Receipts and Deposit Form

Willamette Valley Chapter
Society for Technical Communication
P. O. Box 765
Portland, OR 97207

- Submit one Receipts and Deposit Form for each deposit transaction.
- List checks and cash in the Detail of Proceeds section.
- Tape or staple the bank deposit receipt to this form.

Date deposited	Event generating proceeds
Branch receiving deposit	Committee or Office responsible
Account receiving deposit	Person making deposit
Amount of deposit $0.00	Comments
Date posted Treasurer Use Only	

Detail of Proceeds

Currency	Amount
_____ 100s =	
_____ 50s =	
_____ 20s =	
_____ 10s =	
_____ 5s =	
_____ 1s =	
Coin	
Checks	
Column total	$0.00

Checks	Amount
Column total	$0.00

Checks	Amount
Column total	$0.00
Total Deposit	$0.00

(Rev. 11/28/2000)