

Second Vice President

The Second Vice President is an elected position with the following responsibilities:

- Helps First Vice President set up chapter meetings and workshops.
- Stands in for the First Vice President as needed.
- Assumes the duties of the president in the absence or incapacity of both the President and the First Vice President.
- Sets up the Sr. Member Breakfast.
- Performs other duties as may be assigned by the President or other elected officers (take minutes and helps with the competition).
- Attends and participates in chapter and administrative meetings
- Reads the SIG reports at monthly administrative meetings

Requirements

- Not specified

Time commitment

- Not specified

Term and Succession

- The term of this position is one year.
- The Second Vice President is basically in training for the First Vice President position, and begins a three year succession that culminates in the President position.
- At the end of the year, the Second Vice President transitions to the First Vice President position. The symbolic transfer of responsibility takes place at the annual volunteer banquet.